

## FRANSHAM PARISH COUNCIL

### **PLEASE NOTE THE CHANGE OF VENUE**

The next meeting of the Parish Council will be held at 7.00pm on Tuesday 21<sup>st</sup> September 2021, at Curds Hall Barn.

**We will adhere to any Covid safe regulations.**

**Fransham Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.**

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#### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 20<sup>th</sup> July 2021.
4. To receive County/District Councillor reports.
5. Open Forum for Public Participation.
6. To receive a report in respect of the Proposed Vattenfall Wind Farms and the Offshore Transmission Network.
7. Highway Matters.
  - a) To receive updates in respect of issues previously reported:
    - Dropped manhole covers on A47 – reported to Highway England.
    - Soakaways/grups along Station Road – Cllr Kiddle-Morris taking forward.
    - Degrading pothole repairs on Station Road – reported to Highways.
    - Missed pothole repairs on Dereham Lane – reported to Highways.
  - b) To receive an update and consider any further action re the trod.
  - c) To receive an update regarding HGV use of Station Road and the request for a 'unsuitable for HGVs' sign.
  - d) To receive an update re the request for a grit bin the Station Road/Drive junction.
  - e) To receive a report regarding the absence of Fransham in the "A47 Alliance's Priorities".
  - f) To consider any new highway issues.
8. Planning Issues.
  - a) New Applications.
    - 3PN/2021/0047/UC – Manor Farm, Main Road - Application for Prior Approval for the change of use of three agricultural buildings to four dwellings (Class C3) with associated development.
    - To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).

b) Decisions Due.

- 3PL/2021/0860/VAR – Agricultural Barn off Station Road, Great Fransham - variation of Condition No2 on 3PL/2021/0078/F- Revised scheme with regard to floor plans, elevations and materials – APPROVED.
- 3PL/2021/1003/HOU – Hyde Hall, Main Road, Great Fransham - single-storey kitchen/family room extension to the rear of the existing dwelling with various internal alterations – APPROVED.
- 3PL/2021/1004/LB - Hyde Hall, Main Road, Great Fransham - single-storey kitchen/family room extension to the rear of the existing dwelling with various internal alterations – APPROVED.
- 3PL/2021/0996/F – Top Farm, Main Road, Little Fransham - conversion of agricultural building to a single dwelling, erection of cartlodge with room above, and change of use of agricultural land to domestic curtilage – APPROVED.

9. To receive a report from the Village Hall Committee regarding repairs.
10. To receive a Crime & Policing report.
11. To consider any issues arising from the regular inspections of council assets including the repair/replacement of the two wooden benches.
12. To receive an update on the Local Quality Council Award Scheme.
13. To further consider any parish council commemoration to mark the Queens Platinum Jubilee in 2022.
14. To consider any action in respect of the Climate Change Emergency.
15. Finance & Governance Matters.
  - a) To receive a financial report for the year ending 31st March 2022.
  - b) To consider approval of an Action Plan for the year ending 31<sup>st</sup> March 2022.
  - c) To consider approval of the following policy documents:
    - Complaints Procedure
    - Community Engagement Policy
    - Disciplinary Procedure Policy
    - Grievance Policy
    - Training & Development Policy
  - d) To consider approval of the following payments.
    - Clerk Salary & Allowance – Aug/Sept & Expenses/HMRC Refund £TBC
16. Correspondence for circulation.

*(correspondence received after the agenda has been published will be circulated at the meeting)*

  - Draft Dereham Town Delivery Plan
17. To receive any new items for the next meeting.
18. To confirm the next meeting of Fransham Parish Council will be held at 7.00pm on Tuesday 16<sup>th</sup> November 2021 in the Village Hall.