

FRANSHAM PARISH COUNCIL

The Annual Meeting of the Parish Council will take place on Tuesday 21st May 2019, following the Annual Parish Meeting which will commence at 6.30pm in the Village Hall.

**Fransham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Election of Chairman and signing of declaration of office.
2. Election of Vice Chairman and signing of declaration of office.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on Tuesday 19th March 2019.
6. To consider the one vacant Council seat.
7. To receive County/District Councillor reports.
8. Open Forum for Public Participation.
9. To receive a report in respect of the Proposed Vattenfall Boreas & Vanguard Offshore Wind Farms.
10. Highway Matters.
 - a) To receive updates in respect of issues previously reported:
 - Bridleway Gate at Great Fransham.
 - Flooding at Love Lane/Bradenham Road junction.
 - Lights on A47.
 - b) To consider any new highway issues.
11. Planning Issues.
 - a) New Applications:
 - 3PL/2019/0371/0 – land off Station Road, four dwellings – reserved matters.
 - 3PN/2019/0022/UC – Manor Farm, Main Road, Little Fransham - change of use from redundant Agricultural Buildings to 4 dwellings.
 - 3PL/2019/0502/HOU – 17 Station Road, Little Fransham - to add a new conservatory to an existing bungalow
 - To consider any applications received after the publication of the agenda.
 - b) Decisions Due:
 - 3PL/2018/1482/O -Land Adjacent Turnpike Farm, Main Road, Little Fransham - Residential Development (5 dwellings) – Undecided.
 - 3PL/2018/0459/O - Land at Kirkhams Meadow Little Fransham - Residential Development (amended scheme) - Appeal to Secretary of State.
 - 3PL/2018/0642/O – Top Farm, Main Road, Little Fransham – erection of up to 10 dwellings – Planning Committee Decision 7.3.2019 – Approved.

- 3PL/2019/0089/F - Hyde Hall Farm Main Road, Great Fransham - Change of use of Agricultural Land and the Erection of an Agricultural Machinery Dealership and Associated Works and Infrastructure – Permission Granted.
12. To receive a report on the Bus Shelter Project.
 13. To consider a new location for the seat.
 14. To receive an update in respect of the Village Hall.
 15. To receive a Crime & Policing report.
 16. Financial Matters.
 - a) To receive a financial report for the year ending 31st March 2020.
 - b) To receive the internal auditors report and consider any recommendations.
 - c) To approve the annual governance statement in the 2018-19 Annual Return.
 - d) To approve the Statement of Accounts in the 2018-19 Annual Return.
 - e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - f) To consider approval of the Clerk's annual incremental pay increase.
 - g) To consider any Council training requirements.
 - h) To consider renewal options in respect of Council Insurance.
 - i) To consider approval of a direct debit payment to the ICO – data protection registration.
 - j) To consider any donations, including a request from NARS.
 - k) To approve cheques for payment.
 - Clerk Salary & Allowance – April/May £210.26
 - Westcotec (Bus Shelters – east & west bound) £7,140.00 (x2)
 - Internal Auditor £25.00
 - Insurance Renewal £TBC (see 16.h above).
 17. Correspondence for circulation.

(correspondence received after the agenda has been published will be circulated at the meeting)

 - Police Parish Newsletter – April edition.
 - Fly the Red Ensign for Merchant Navy Day.
 - George Freeman – Offshore Ring Main.
 - Homes England Consultation.
 - Western Link Update.
 18. To receive any new items for the next meeting.
 19. To note the meeting dates for 2019/20 – all 7.00pm.
 - Tuesday 16th July 2019
 - Tuesday 17th September 2019
 - Tuesday 19th November 2019
 - Tuesday 21st January 2020
 - Tuesday 17th March 2020
 20. To confirm the date of the next meeting of Fransham Parish Council which will be held at 7.00pm on Tuesday 16th July 2019 in the Village Hall.

Sheryl Irving
 Clerk to the Council
franshamparishcouncil@gmail.com
 Monday 13th May 2019