

FRANSHAM PARISH COUNCIL

PLEASE NOTE THE CHANGE OF VENUE

**The next meeting of the Parish Council will be held at 7.00pm on
Tuesday 15th March 2022, at Curds Hall Barn.**

**Fransham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 18th January 2022.
4. To receive County/District Councillor reports.
5. Open Forum for Public Participation.
6. Highway Matters.
 - a) To receive updates in respect of issues previously reported:
 - Dropped manhole covers on A47 – reported to National Highways and no action to be taken – road inspected fortnightly and two repairs made.
 - Road Surface Dressing – loose chippings – C/Cllr reported to Highways.
 - No. 3 Station Road – Hedge root removal – works programmed by Highways.
 - FP4 – junction with Dereham Lane – broken stile – reported to Highways.
 - Fallen tree near old Post Office on A47 pavement – reported to National Highways and removed.
 - Street Lights – A47 – eastbound on left side – reported to National Highways.
 - Flooding on Beeston Road – reported to Highways by resident.
 - Pothole on Dereham Lane – reported to Highways and will be repaired.
 - b) To receive an update and consider any further action re the trod.
 - c) To receive an update regarding HGV use of Station Road and the request for a ‘unsuitable for HGVs’ sign.
7. Planning Issues.
 - a) New Applications.
 - 3PL/2022/0100/F – Great Dunham Hall, Litcham Road - proposed reconstruction and extension of existing storage building.
 - To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) Decisions Due.
 - 3PL/2021/1659/HOU – 15 Lime Tree Crescent - proposed Single Storey Extension to Rear. Proposed Rooflights to Existing Flat roof – APPROVED.

- 3PL/2021/1680/F – North East of Kirkhams Meadow - erection of 3 dwellings & garages – REFUSED.
 - 3PL/2022/0007/HOU – The Old Chapel, Station Road - proposed first floor extension with dormer windows over existing single storey construction and widen existing rear dormer window – APPROVED.
8. To receive a report in respect of the Vattenfall Wind Farms and the Offshore Transmission Network.
 9. To receive a report from the Village Hall Committee regarding building works.
 10. To receive a Crime & Policing report.
 11. To consider any issues arising from the regular inspections of council assets including an update regarding the repair of the two wooden benches and the dedication plate on the Village Sign.
 12. To receive an update from the Village Hall Committee regarding a village commemoration to mark the Queens Platinum Jubilee in 2022.
 13. To consider the purchase of a plaque for the recently planted Jubilee Trees.
 14. To receive an update regarding options to improve internet connectivity in the village and to consider a working party to take matters forward, with a small budget for hall hire etc.
 15. To consider conducting a village survey regarding suggestions for future planning.
 16. To consider setting up a volunteer delivery system for the Village Magazine.
 17. To consider a Great British Spring Clean event in the village.
 18. To receive an update on the Local Quality Council Award Scheme.
 - a) To review the following policy documents and consider approval:
 - Financial Regulations
 - Asset Register
 - Risk Assessment & Management Policy
 - Donation Policy
 - Staff Assessment Procedure Policy
 - Complaints Procedure
 - Lone Workers Policy
 - Community Engagement Policy
 - Disciplinary Procedure
 - Grievance Procedure
 - Training & Development Procedure
 - Health & Safety Policy
 - b) To consider approval of the £50 registration NALC registration fee.
 - c) To consider a resolution that this Council has the criteria in place for an application to the Quality Standard Award Level and to submit an application at a cost of £80.

19. Finance & Governance Matters.
- a) To receive a financial report for the year ending 31st March 2022.
 - b) To receive an update regarding ICO registration payments.
 - c) To consider any charitable donations:
 - Norfolk Citizens Advice
 - Priscilla Bacon Hospice Appeal
 - d) To consider approval of the following payments.

• Clerk Salary & Allowance – Feb/Mar & Expenses	£TBC
• Clerk Pay Award Arrears	£TBC
• NALC – Registration Fee	£50.00
• NALC – Award Scheme Fee	£80.00

2022/23 Financial Year

 - Norfolk PTS Subscription £50.00
20. Correspondence for circulation.
(correspondence received after the agenda has been published will be circulated at the meeting)
- NRF Support to Community Resilience
21. To receive any new items for the next meeting.
22. To confirm the Annual meeting of Fransham Parish Council will be held at 7.00pm on Tuesday 17th May 2022 in the Village Hall, following the Annual Parish Meeting commencing at 6.30pm.

Sheryl Irving
Clerk to the Council
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Wednesday 9th March 2022